INSTRUCTIONS

• Complete the Non-degree Student Application
• Submit transcripts showing a posted bachelor’s or master’s degree. You should also submit transcripts reflecting any relevant post-secondary course work or degrees. (Unofficial or photocopied transcripts are acceptable for non-degree applicants.)
• If you are currently a student enrolled in a graduate degree program at another institution, you must also submit a transcript from current institution where you are seeking degree and a letter of permission sent directly from your advisor or another official at your current institution indicating that you are in good standing, have approval to pursue the requested course work at The Seattle School, and will be returning to that institution to complete a degree.
• Submit all requested materials, along with a $50 non-refundable application fee, to The Seattle School of Theology & Psychology.

Applications are accepted on a rolling basis through the first day of class and processed as time permits. An admission decision is made by the academic dean or program director in conjunction with the Office of Admissions. When necessary, applicants may not be admitted or allowed to register until after regular graduate students have been served.

An offer of admission does not guarantee space availability in individual courses only permission to register if possible. Admission decisions are sent by letter, along with information on how and when to register.

Please Note
• Non-degree students must meet all course prerequisites as listed in the The Seattle School Academic Catalog found online at theseattleschool.edu/current-students/catalog.
• Non-degree students may not take more than 12 credits at The Seattle School.
• Not all programs and courses are necessarily appropriate or available for non-degree student enrollment.
• Non-degree students are not eligible for financial aid.
• For non-degree course work to later transfer into a graduate program at The Seattle School, students must first have matriculated and conferred with their academic advisor. They may then petition for acceptance of these credits. There is no guarantee that non-degree course work will transfer, or that you will be admitted into a degree program.
NON-DEGREE APPLICATION

Note: Please write clearly in ink for all forms.

contact information

FIRST NAME ........................................... LAST NAME ........................................... MIDDLE ...........................................

MAIDEN NAME, NICKNAME, OR OTHER NAMES TRANSCRIPTS MAY BE FILED UNDER ...........................................

SOCIAL SECURITY NUMBER ........................................... DATE OF BIRTH ........................................... GENDER ...........................................

PHONE ........................................... EMAIL ADDRESS ...........................................

MAILING ADDRESS ........................................... ........................................... ........................................... 

CITY ........................................... STATE ........................................... ZIP ...........................................

How and when did you first hear about The Seattle School of Theology & Psychology?

Who or what influenced you to apply? (check all that apply)

☐ The Seattle School Faculty
☐ Teacher or Professor
☐ The Seattle School Publication
☐ Other:

☐ Visit to Campus
☐ Counselor or Therapist
☐ The Seattle School Alumnus

☐ Admissions Representative
☐ Pastor or Minister
☐ Current Seattle School Student

☐ The Seattle School Website
☐ Family or Friend

Are you currently enrolled as a student in a graduate program at another institution?  

☐ Yes  
☐ No

What is your prior relationship with The Seattle School?  

☐ Applied but never attended  
☐ Attended (non-degree seeking student)  
☐ Attended (degree-seeking student)

Do you plan on applying as a degree-seeking student to The Seattle School some time in the future?  

☐ Yes  
☐ No

If “Yes”, which program will you apply for?

☐ Master of Arts in Counseling Psychology
☐ Master of Divinity
☐ Master of Arts in Christian Studies

Intended year of enrollment: ________________________

What is your desired term of enrollment?  

☐ Fall  
☐ Spring  
☐ Summer  
☐ Year ________________________

academic background

Please provide a transcript showing a posted bachelor’s or master’s degree. You should also submit transcripts reflecting any relevant post bachelor’s course work or degrees. (Unofficial or photocopied transcripts are acceptable for non-degree applicants.)

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<tr>
<th>Date</th>
<th>Institution</th>
<th>Major</th>
<th>Degree</th>
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requested courses

List each post-secondary schools which you have taken courses for credit and have requested a transcript from:

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<tr>
<th>Course Number</th>
<th>Title</th>
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payment
The application fee is $50. You can send a check made out to The Seattle School of Theology & Psychology along with your application, or pay by credit card by filling out the form below, authorizing The Seattle School to bill your credit card for the application fee.

NAME ON CARD

Yes, please bill my credit card for the $50 Application Fee.

CARD NUMBER

EXPIRY DATE

BILLING ADDRESS

CITY

STATE

ZIP

compliance
There are certain factors that may hinder your ability work to effectively within the mental health, teaching and ministry professions. We ask the following questions so that we may be able to advise you appropriately.

Have you ever been suspended or expelled from an academic institution?
  ○ Yes  ○ No  (If yes, please attach a statement of explanation.)

Do you have charges pending against you, entered a plea for, or been convicted for a crime other than a minor traffic violation?
  ○ Yes  ○ No  (If yes, please attach a statement of explanation.)

Have you ever required psychiatric or psychological treatment?
  ○ Yes  ○ No  (If yes, please attach a statement of explanation.)

Have you fully read, understood and will you respect The Seattle School Mission Statement, Scripture Statement, and Philosophy of Education? (Please refer to pages 5-7 of The Seattle School Catalog found at theseattleschool.edu/catalog.)
  ○ Yes  ○ No

My signature below indicates that all the information contained in my application is complete and correct. I understand that any falsification of information is grounds for expulsion.

Applicant’s Signature  Date

The Seattle School of Theology & Psychology actively subscribes to a policy of equal education opportunity for all people and does not discriminate on the basis of race, ethnicity, national origin, sex, age, disability, or other characteristics protected by law. This policy is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973. Students have specific rights that are guaranteed by the Family Educational Rights and Privacy Act of 1974. The Seattle School of Theology & Psychology has a policy prohibiting sexual harassment. Inquiries regarding compliance with federal, state, and local laws should be directed to the Office of the President.